



# RIVER VALLEY SCHOOL DISTRICT

*Home of the Blackhawks*



BRIAN KREY  
Business Manager

660 West Daley Street      ≈      Spring Green, Wisconsin 53588      ≈      Phone: 608-588-2551

TO: River Valley Budget/ERC Committee

FROM: Brian Krey, Business Manager

DATE: March 2, 2022

SUBJECT: MARCH 7, 2022 BUDGET/ERC COMMITTEE AGENDA ITEMS

## **2. 2021-2022 Budget Update**

No updates at this time.

## **3. 2022-2023 Budget Planning**

No updates at this time.

## **4. April 2022 Referendum**

The District has sent an informational flyer to all District boxholders, and community information sessions will wrap up tonight. Due to the POPS concert tonight, administration may schedule a second session upcoming at the library at RVMS.

The District website continues to be updated with information here:

<https://www.rvschools.org/district/2022Referendum.cfm>

Prior to the April 2019 referendum, the Board approved the proposed cut list by administration. The purpose of approving this list relates to notification to our employees and it is also financially related.

First, if the referendum fails on April 5, the list of reduced teaching staff must be completed at the April Board meeting because preliminary non-renewal notices must be given by April 30. Below is a timeline in regards to reductions of teaching staff if the referendum fails.

- April 5 – Referendum Vote
- April 6-7 – Administration completes reduction-in-force process
- April 8 – Employees being reduced are notified
- April 14 – School Board meeting, preliminary non-renewal notices approved

In addition, if the referendum fails, these cuts will cut our deficit for 2022-2023 in half – the District will still have an approximate deficit of \$1,200,000. A referendum in the fall would be required to move forward, but with \$1.2M in reductions the total amount would be less and there would be less impact on the tax rate.

Administration is asking that the committee approve the proposed cut list if the referendum fails and recommend to the full Board.





## **5. Health Insurance Renewal**

M3 has assisted the District in obtaining rates for health insurance beginning September 1, 2022. Please see the board packet/portal for a summary of the rates from Quartz, Dean, and WGHC.

## **6. WI School Nutrition Purchasing Cooperative Agreement**

This is an annual contract that allows us greater purchasing power with food, beverages, supplies, and transportation for our food service program. If the agreement is received prior to the meeting, administration will bring for approval.

## **7. Audit Contract Renewal**

Wipfli has been the District auditor beginning with the 2016-2017 audit year. The original contract was for three years and the cost of each annual audit was \$15,000. Prior to the 2019-2020 audit year, this committee and the Board approved a three year extension (through 2021-2022 audit) at a cost of \$16,000 annually.

A contract extension is on the meeting agenda website. Wipfli is proposing an increase to \$20,000/\$20,500/\$21,000 for the 2022-2023 through 2024-2025 school years. Based on my conversations with colleagues and with Wipfli, this price increase is comparable to other Districts. The main reason is accounting for inflation and audit firms having difficulty finding staff.

Wipfli has done an absolute top-notch job with our audits over the last six years. Their team is responsive, professional, and have always maintained their timeline/completion schedule.

Administration is recommending this contract extension through the 2024-2025 fiscal year be recommended to the full Board.

## **8. Substitute Pay Rates – Support Staff**

The current substitute pay rate is \$11 per hour for all support staff (building secretary, food service, teaching assistant). The last increase was from \$10-\$11/hour in the 2013-2014 school year.

Current base wages for support staff employees are:

- Secretary: \$15.78
- Teaching Assistant: \$14.17
- Cook: \$14.17
- Food Server: \$13.45

A \$1/per hour increase for support staff substitutes would cost approximately \$2,300 annually.

## **9. 2022-2023 Employee Handbook**

No updates at this time.

## **10. Strategic Plan and Correlation to Committee's Work**

### **11. Set Next Meeting Date**

- Monday, April 11 2022 at 5:00 pm in the Middle School Library

### **12. Set Next Meeting Agenda Items**

- April 5, 2022 Operational Referendum Review



- 2021-2022 Budget Update (ongoing item)
- 2022-2023 Preliminary Budget (ongoing item)
- 2022-2023 Employee Wages
  - RVEA (Base Wage)
  - RVEST (Base Wage)
  - Non-Union Employees
  - Administrators
- 2022-2023 Co-Curricular Salary Schedules
  - Activities
  - Athletics
- 2022-2023 Employee Benefits
  - Health Insurance Renewal
  - Dental Insurance Renewal
  - Vision Insurance Renewal
- Employee Handbook